Summer Camps Assistant

The Aga Khan Museum connects cultures and communities through art. The Museum’s mission is to foster a greater understanding and appreciation of the contributions that Muslim civilizations have made and continue to make to world heritage.

A Toronto-based Museum, we promote pluralism through art, stories, and enlightened encounters, across cultures. Using visual and performing arts as a force for good in the world, the Museum’s ambitious vision is to promote peaceful co-existence and positive intercultural dialogue. As a global learning hub, uniquely positioned to play a pivotal role in creating connections among people and communities locally, nationally, and around the world.

Purpose of Position

Summer Camps Assistants will work closely with the Senior Manager of Education and Public Engagement, the Community Engagement Manager, and the Museum’s Educators to assist with the planning, preparation, and delivery of programming that fosters creative skills in children and youth through the arts and the Museum’s unique Collections.

Program Stream: Canada Summer Jobs Placement

Schedule: 8 weeks (Monday–Friday)

Duration: June 24, 2024–August 16, 2024 (35 hours/week)

Hourly Rate: $18/hr

Positions Available: 2

Key Responsibilities

- Supporting the design, implementation, and evaluation of Summer Camp programs for children and youth aged 6–12.
- Researching and implementing developmentally appropriate recreational activities for campers during breaks, including games and art activities that sustain continued camper engagement.
- Creating an inclusive and welcoming environment where campers can learn and experiment with various artmaking materials and practices.
- Maintaining a safe learning environment for campers by following all health and safety protocols.
- Providing mentorship and support to all campers.
- Setting up and preparing materials as directed.
- Communicating positively and professionally with parents, guardians, caregivers, and volunteers.
- Working closely and collaboratively with Museum Educators who are leading the camps to finalize project details, schedules, lesson plans, and daily responsibilities.
- Assisting with the Summer Camp feedback and evaluation process as well as performing inventory audits at the end of the season.
• Other responsibilities as assigned

Qualifications & Experience:

• Currently enrolled in a college or university program in the following areas: Art History, Studio Arts, Museum Studies, Cultural Management, Education, or a related field.
• A Canadian citizen or permanent resident, or applicants with refugee status in Canada (non-Canadians holding temporary work visas or awaiting permanent status are not eligible).
• Legally entitled to work in Canada.
• Between 15 and 30 years of age (inclusive) at the start of employment.
• Previous experience in the arts and culture sector and/or working with children and youth in a community or education program is considered an asset.
• Highly organized team players who are outgoing, energetic, and eager to lead a variety of camp activities and games.
• Effective interpersonal and communication skills.
• Eager to participate in a culture of learning, mentoring, and sharing.
• Strong working knowledge of the Microsoft Office suite, particularly Word and Excel.
• First Aid and CPR certification is considered an asset.
• Police Clearance for Vulnerable Sectors (children) will be required for successful candidates at their expense

To Apply

Please send your resume and cover letter to akm.hr@akdn.org by June 3, 2024.

The Museum thanks all those who apply, however only shortlisted candidates will be contacted. Please note that the Museum is an equal-opportunity employer and is committed to fair and accessible employment practices. Upon request, suitable accommodations are available under the Accessibility for Ontarians with Disabilities Act for applicants invited to an interview. The Museum encourages applications by youth identifying as Indigenous peoples, racialized persons/persons of colour, persons with disabilities, women, 2SLGBTQ+ persons and anyone belonging to equity-deserving groups.

The positions are funded by the Government of Canada through Canada Summer Jobs.